

NORTH ROAD COMBINE INC. COMMITTEE MEETING.

Meeting held on 13th December 2017, at 8 Ryder Court Narangba.

Present; (6) David Christensen, Peter Dykstra, Ian Green, Joe Reeves, Shane Smith, Vicki Wilkinson

Invited guest/s; (1) Bob Wilkinson

Apologies; (0) Nil

Committee Members were advised;

- (a) that the meeting will be recorded.
- (b) no proxies were received
- (c) reminder for all correspondence to be in writing

The meeting was then declared open at time 7:09pm

Previous Minutes;

Minutes of the previous Committee Meeting 17th August were read.

Business arising:

- a) The previous North Road Combine Facebook site has been closed.
- b) Life Rings are available for purchase by Out of Area flyers.
- c) Calculation of outstanding balance yet to be supplied to Nathan Murphy – Completed.

Outstanding Action Items:

- a) A presentation request was made to the Office of Fair Trading along with a number of specific questions. Verbal reply received; that the attendance hours are Monday to Friday 9am to 5pm and an Office of Fair Trading representative is unable to attend outside these hours for such a small group.
- b) Discussion Point (6);
Consideration to be given to a different points system – discussed as general business.
- c) Discussion Point (9);
Reference statements; the General Meeting 28th May 2017 – illegal or Out of Order - deferred. Secretary to provide a brief for the Committee for comment. If a complaint is received in writing; it will be referred to the Office of Fair Trading.

Note* nothing received in writing & no references to specific Rules were given.

35 Notice of general meeting

- (1) The secretary may call a general meeting of the association. [✓]
- (2) The secretary must give at least 14 days' notice of the meeting to each member of the association. [✓]
- (3) If the secretary is unable or unwilling to call the meeting, the president must call the meeting. [✓]
- (6) A notice of a general meeting must state the business to be conducted at the meeting. [✓]

- d) Discussion Point (19); Rewording of 'Membership Limitations of an Ordinary Member; Able to vote & Eligible for election to Management Committee' required within the Constitution plus additional amendments - Completed. Inward Correspondence; Letter from Office of Fair Trading 07 December 2017 advising that the rule amendments have been registered on the date thereof. The new copy of the Constitution is available on the web page and will also be circulated at the next General or Annual General Meeting.
- e) Re-Confirmation from both Insurance Companies that there is no requirement for a sign-in register
- f) Once flyer numbers are known the location of the trailer can be decided upon – deferred. Note* if surplus birds are sent on the transporter then the trailer will be required to be based at Zammit Oval.

Action Items Completed:

- a) ~~Requirement for sign-in register~~

Adoption of the minutes of the Committee Meeting of 17th August 2017 as tabled were received on a motion Moved David Christensen Seconded by Shane Smith.

Unanimous. Carried.

Treasurers Report;

The Treasurer provided an update;

- a) Banks Accounts have the following balances as at 13th December:

1. Truck	\$633.25
2. Breeder's Plate	\$2411.18
3. Working	\$57486.99
Total	\$60531.42

Minus Ring Race \$2411.18 \$58120.24

Ian Cree advises there is approximately \$4000 worth of \$40 rings sold.

Expenses November to-date	\$7.00 (\$3911.75 cheques tonight)
Income November to-date	\$2039.31 (\$900 received tonight)
Total Expenses Year to-date	\$62352.31 (\$17748.31 Breeders Plate + \$24600.00 Refunds)
Running Costs of the truck	\$16093.40

b) Life Rings cost \$1100; Sales to date \$1478.50

d) Receipt ZN5943011 dated 1/4/17 of \$2800.00 remains unable to be cross referenced – to be referred to auditor

e) Cash on hand (\$391) as per end of year audit also remains unable to be cross referenced – to be referred to auditor

f) Question to be asked of previously appointed auditor; are they willing to Audit the books?

Action Items Completed:

- ~~b) Complete Breeders Plate refunds~~
- ~~g) Quote for shed extension~~
- ~~i) Follow up outstanding payments for Cartage and Rings~~
- ~~j) Nathan Murphy; amount of fees payable to be finalised~~
- ~~k) xxx's financial status to be confirmed~~
- ~~l) Reduction in fees for affiliates~~

Outstanding Action Items:

h) Apply grants; North Lakes Sporting Association and Moreton Shire Council.

Application has been submitted to Gaming Queensland for a Grant totalling \$35,000. Submitted was Benzing Live, GPS Rings, Shed Extension and a Golf Cart.

Adoption of the Treasurer's report as at 13th December 2017 as tabled was received on a motion Moved David Christensen Seconded by Vicki Wilkinson.

Unanimous. Carried.

Inward Correspondence;

a) Letter from Office of Fair Trading 07 December 2017 advising that the rule amendments have been registered on the date thereof. The new copy of the Constitution is available on the web page and will also be circulated at the next General or Annual General Meeting.

b) Letter from Fred Laskas;
1) Service on truck due

- 2) New Chair required for 2018 season – Moved David Christensen
Seconded by Peter Dykstra.
Unanimous. Carried. Action item David Christensen
- 3) Repair rear step - to make level – action Shane Smith
- 4) Lock front passenger side & latch to hold rear door open – action
Shane Smith
- 5) All water tanks are empty

Thanking the NRC for having him as liberator & please keep in contact.

Business arising:

- 1) Consideration be given to increasing payment of the transporter and / or liberator – deferred
- 2) A \$200 Bonus be given to Fred as a one-off payment for the uncertainty, duress, job well done in a difficult year and as a small token of our appreciation.

Moved David Christensen Seconded by Joe Reeves.

Unanimous. Carried.

*Note Coffs Harbour and Red Rock requires two drivers – fatigue.

Outward Correspondence;

- a) Highlights for the Year added to the Facebook Page

General Business;

- 1) Flowers be purchased for Bev Oberthur wishing her all the best as she returns North to be closer to family.

Moved Shane Smith Seconded by Peter Dykstra.

Unanimous. Carried.

- 2) Flowers be purchased for Elsie Parish wishing her well after her fall.

Moved Shane Smith Seconded by Peter Dykstra.

Unanimous. Carried.

- 3) The National & YBD to have both Open and Sectional divisions.

Clock-off for the Open National & Open YBD to be at the NRC Club House (preferred – Sunday afternoon)

Moved Shane Smith Seconded by Peter Dykstra.

Unanimous. Carried.

- 4) For the National & YBD, Sectional Basketing Centres to have a minimum of (6) Flyers with the Sections to be;
 - a) (South) of Brisbane River (Inc. Gold Coast)
 - b) (North) North of Brisbane River (NRC Boundary)
 - c) (North Coast) North of Pumicestone Road

Moved Peter Dykstra Seconded by Ian Green.

Unanimous. Carried.

- 5) Consideration be given to scheduling a payment of \$50 or \$100 earlier (November) to allow the club to make strategic decisions.

Moved Shane Smith Seconded by Peter Dykstra.

Unanimous. Carried.

- 6) The Club to purchase & hold a pool of Benzing chip rings.

Moved Peter Dykstra Seconded by Shane Smith.

Unanimous. Carried.

- 7) Points System to be clarified & documented.

Sprint Points – Friday night basketing.

Distance Points – Thursday or prior basketing night.

Club Points not to be applied for National & YBD.

Moved David Christensen Seconded by Shane Smith.

Unanimous. Carried.

Action Items

No.	Action Item	Person to Action	Action by Date	Status
1	Servicing of Truck (refer BW) at other than Isuzu	Paul Hawkins	Open	Active
2	Service on Truck due	Paul Hawkins	Open	Active
3	Level rear step on Truck	Shane Smith	Open	Active
4	Fix Lock Front Passenger	Shane Smith	Open	Active
5	Latch to hold rear door	Shane Smith	Open	Active
3	Purchase Cash Register	David Christensen	Open	Active
4	Recommendation to be voted on Purchase of Incubator plus Microscope	David Christensen	Open	Active
5	Purchase Cold Fogger	David Christensen	Open	Active
6	Purchase Virkon S	David Christensen	Open	Active
7	Purchase Eprinex	Dennis Martins	Open	Active
8	Are the approved Auditors prepared to complete the books	David Christensen	Open	Active

9	Consideration be given to the requirement for early payment next year (November)	All	Open	Active
10	Purchase a Pool of Chip Rings	David Christensen	Open	Active
12	Apply for grants North Lakes Sports Association / Gaming QLD / Moreton Shire Council	David Christensen	Open	Active
13	Requirement for Sign In Register	David Christensen	Open	Active
14	Calculate and advise N Murphy balance	All	Open	Active
15	Members to provide numbers if you would like to order Benzing Rings through the club	All	Open	Active
16	Vote for Benzing Live to be re-voted on at next GM / AGM	All	Open	Active
17	Quote for GPS Rings, Benzing Live & Golf Cart	David Christensen	15/1	Active

Deferred Items

No.	Action Item	Person to Action	Action by Date	Status
1	Code of Conduct	All	Open	Active
2	Liberation Guidelines	All	Open	Active
3	MOU with affiliates	All	Open	Active
4	Rules for Ring Race	All	Open	Active
5	Race direction of West 2020	All	2018	Active
6	Reintroduction of Breeder's Plate	All	Open	Active
7	Rules for Breeder's Plate	All	Open	Active
8	Show Cause to 'x' Committee	All	Open	Active
9	Role Definition / Functional Mapping	All	Open	Active
10	Active Succession Planning	All	Open	Active
11	Lanyard	Bob Wilkinson	Open	Active
12	Increase in Transporter / Liberators payment	All	Open	Active
13	Temperature in truck to be monitored	All	Open	Active

Meeting was closed at 9:26pm.

President.....

Appendix A:

Public Liability Insurance

Public Liability Insurance aggregate amount is \$20M

Volunteers' Insurance aggregate amount is \$1M Age Limit 16-80 years of age.